

RENTAL PERMIT APPLICATION  
VILLAGE OF ISLAND PARK  
127 Long Beach Road  
Island Park, NY 11558  
516-431-0600

Rental Address: \_\_\_\_\_  
Please print

Nassau County: \_\_\_\_\_  
Section Block Lot(s)

Owners Name: \_\_\_\_\_

Owners Address: \_\_\_\_\_  
No PO Box

Owners Phone: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_  
(If Required)

Agent Address: \_\_\_\_\_  
No PO Box

Agent Phone: \_\_\_\_\_

One Family Dwelling \_\_\_\_\_ Two Family Dwelling \_\_\_\_\_

One Unit within a Two Family Dwelling \_\_\_\_\_

Other (Please Describe)

Type of Inspection Requested:

(Select One)

In Premises \_\_\_\_\_ By CD-Rom or DVD Method \_\_\_\_\_

(Note: If there is an occupant in the property, this requires a letter from them granting permission for an in-premises inspection.)

Are there any property covenants or conditions of special permits which would affect the rental of the property? If yes, please attach documentation and explanation:

Is there currently an Occupant of the proposed rental dwelling unit/s \_\_\_\_\_ Yes \_\_\_\_\_ No

Names of Persons Residing at rental dwelling unit/s or who will reside there.

1. Names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

2. Names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

The number of people who reside or who will reside in rental dwelling unit. \_\_\_\_\_

Documents to be Presented (Including an original, if available and a copy for the Village Hall):

1. Deed
2. Real Property Tax Bill
3. Satisfactory Proof of Residency of Each Owner and Agent (if any)
4. Certificate of Occupancy that covers every structure on the property and/or Certificate of Completion for the dwelling unit/
5. Survey
6. Floor Plan
7. Building Permits
8. Physical Inspection Request with a permission letter from the occupant, if any; or a CD-Rom or a DVD and an affidavit explaining each picture as per the instructions.
9. Fee - \$100.00 per unit.

Please attach extra sheets where needed.

I swear that this Application is true and is a complete statement.

Name : \_\_\_\_\_  
Please Print

Signature of property owner: \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_

Notary Public: \_\_\_\_\_

AFFIDAVIT OF COMPLIANCE WITH  
SMOKE AND CARBON MONOXIDE DETECTOR REQUIREMENTS  
FOR ONE- AND TWO-FAMILY DWELLINGS

STATE OF NEW YORK    )

) SS.:

COUNT OF NASSAU    )

The undersigned, being duly sworn, depose and say under penalty of perjury that they are the current property owner(s) of the real property located at:

\_\_\_\_\_, Island Park, New York 11558 \_\_\_\_\_ (the "Premises");

**Street Address**

**Section   Block   Lot(s)**

That the premises is a one- or two-family dwelling, and that installed in the Premises are approved and operational smoke detecting devices and carbon monoxide detecting devices in compliance with the provisions of **Chapter 3 Section R313** of the **Residential Code of New York State** concerning ***smoke alarms, carbon monoxide alarms and automatic sprinkler systems.***

These statements are made with the knowledge that a willfully false representation is unlawful and is punishable as a crime of perjury under Article 210 of the Penal Law of the State of New York.

\_\_\_\_\_  
Name of Property Owner (Type or Print)

\_\_\_\_\_  
Name of Property Owner (Type or Print)

\_\_\_\_\_  
Signature of Property Owner (Type or Print)

\_\_\_\_\_  
Signature of Property Owner (Type or Print)

**Sworn to before me this**

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_