

**INC. VILLAGE OF ISLAND PARK
BOARD OF TRUSTEES
127 Long Beach Road
Island Park, New York, 11558
516-431-0600**

**SUPPLEMENTARY STATEMENT
TO APPLICATION FOR PERMIT TO USE FAMILY DWELLING FOR
MOTHER –DAUGHTER/FATHER-SON RESIDENCE**

Name of Applicant: _____
(Legal Owner)

Address: _____

Section: _____ Block: _____ Lot/s: _____

Occupancy of Primary Housekeeping Unit:

Name:	Age:	Relationship to Fee Owner:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Following Questions MUST be answered

1. Will separate entrances be assigned to each housekeeping unit? _____
2. Will there be separate gas, electric or water meters? _____
3. Will there be separate doorbells or mail boxes? _____
4. Indicate number of vehicles to be parked at premises _____
5. Indicate all phone listings _____

Statement:

I do hereby state that I am the owner in fee or contract resident vendee of the subject premises; that I have read the contents of the foregoing and know the same to be true and correct in every respect.

Name: _____

Phone: _____

Sworn to before me this _____

Day of _____ 20_____

Notary Public

REQUIREMENTS FOR PROCESSING A MOTHER-DAUGHTER/FATHER-SON APPLICATION

1. A DULY NOTARIZED MOTHER-DAUGHTER/FATHER-SON APPLICATION
2. TWO FORMS OF DOCUMENT PROOF OF LEGAL OWNERSHIP OF THE SINGLE FAMILY DWELLING. THIS PROOF MUST ESTABLISH THAT THE OCCUPANT OF THE MOTHER-DAUGHTER/FATHER-SON DWELLING UNIT IS A BLOOD RELATIVE OF THE LEGAL OWNER. Acceptable forms of documentary proof shall be certified copy of the recorded deed by the County Clerk's office and all owner's shall have to execute an affidavit of relationship, duly notarized and submitted to the Village at the time of owner's application.
3. THE NAMES AND AGES AND OTHER INFORMATION OF ALL OCCUPANTS OF THE TWO DWELLING UNIT SHALL BE REQUIRED FOR EACH APPLICATION.
4. CLEAR AND DISTINCT PHOTOGRAPHS OF EACH APPLICANT OR APPLICANTS, LABELED FOR IDENTIFICATION SHALL BE REQUIRED ALONG WITH BIRTH CERTIFICATES FOR ALL INVOLVED. If good reasons shown, certified birth certificates are not available, other proof of the blood relative relationship may be accepted.
5. Permits are granted for a ONE YEAR period of \$250.00 and can be renewed on a yearly basis for \$50.00. Fees are subject to change by the Board of Trustees.
6. The Village has the right to enter and inspect premises after giving 48 hours notice and for ALL RENEWALS.
7. Mother-Daughter/Father-Son special use permit shall cease and desist if any of the following occurs:
 - (a) The applicant/s did not pay for a permit renewal.
 - (b) Sale of lease of the dwelling in which the mother-daughter residence is located or any other change or transfer of the title thereof.
 - (c) Any change in occupancy of the dwelling which disqualifies the owner-blood relative relationship as approved by the Board of Trustees.
 - (d) Violation of any condition of the special permit as approved by the Board of Trustees.
 - (e) The Village did not renew the permit.